

UW School of Dentistry personnel (FACULTY, STAFF, STUDENTS, and RESIDENTS) Sign-in Policy regarding Readiness to Work.

DATE: 11/03/20

PURPOSE: To reinforce expectations for all UW School of Dentistry personnel by outlining a process to heighten individual attention to the Fitness to Participate in Patient Care and to Attend Work at the University of Washington School of Dentistry Workplace, and for attestation of health status specifically regarding symptoms consistent with COVID-19.

BACKGROUND: Due to the continued pandemic of COVID-19 and in anticipation of the influenza season, there is concern in our community for the safety of SOD personnel and patients. All SOD personnel are required to submit an attestation at the beginning of their work period or shift. This requirement applies even if an individual is only entering the building for a brief period to retrieve a laptop or file, or to check the status of a project, a study, a task, etc.

1. Until further notice, all SOD personnel must log on to the Relias link sent to their UW email address at the beginning of each work shift or work period and attest to the criteria listed. The attestation is digital, but a paper form (See attached Exhibit A) will also be available. The attestation will have the following elements:
 - a. Acknowledgement that the employee is aware of this UW School of Dentistry Policy which prohibits reporting to work if an employee:
 - i. Has any of these symptoms and they are not attributable to other causes:
 - 1) Fever $\geq 100.4^{\circ}\text{F}$ or more or chills;
 - 2) New cough;
 - 3) New shortness of breath (dyspnea);
 - 4) Flu-like symptoms;
 - 5) New muscle aches (myalgias) or fatigue;
 - 6) Vomiting, diarrhea, or stomach pain;
 - 7) Runny nose or sore throat;
 - 8) Red or painful eyes; itching or scratchy eyes; or
 - 9) New and abrupt loss of taste or smell.
 - ii. Answers "Yes" to any of these contact history questions:
 - 1) In the past two weeks, have you had close contact -with someone diagnosed with COVID-19? Close contact is defined as:
 - a. Being within 6 feet of a person with COVID-19 for a cumulative total of at least 15 minutes during a 24 hour period (even if both persons were wearing face coverings), living with or caring for a person who has COVID-19, or having direct contact with infectious secretions (e.g., being coughed on, kissing, sharing utensils).

- 2) Have you attended an *indoor* social or community gathering with 10 or more people in the past two weeks, where you or others were not wearing masks and not social distancing 6 feet apart or more?
 - b. Acknowledgement of having read and understood the attestation statement;
 - c. A declaration that the individual has none of the symptoms and has not recently had close personal contact with a confirmed COVID-19 person;
 - d. Date; and
 - e. A button to click to certify the attestation or signature lines on a paper version.
2. Personnel who cannot attest to the above lack of symptoms or personal contact with a confirmed COVID-19 person must:
 - a. Stay home;
 - b. Alert their supervisor according to the unit's established protocols for reporting absences; and
 - c. Follow relevant leave policies and the UW's guidance regarding [prevention and personal health](#) found on the [UW's Coronavirus website](#)
3. SOD personnel who attest, report to work, and subsequently develop any of the above symptoms (1 or more) during their shift must
 - a. Notify their manager or supervisor via email or phone;
 - b. Return home to recover; and
 - c. Follow relevant leave policies and the UW's guidance regarding [prevention and personal health](#) found on the [UW's Coronavirus website](#).
4. This policy will remain in effect until such time as determined by the Dean of the UW School of Dentistry.