

GUIDELINES:

DR. DOUGLASS L. MORELL RESEARCH FUND

Revised September 2018

The Dr. Douglass L. Morell Research Fund is provided to support those biomedical and behavioral research activities not readily supported by external sources or other School of Dentistry resources. It provides funding for small-scale, short-term research projects, using mechanisms that allow rapid response to unanticipated needs and new opportunities. Specific areas of priority include pilot research, research by new investigators, studies to take advantage of emerging opportunities in ongoing research projects and emergency funding during temporary lapses in research project grant support. These priority areas are described more fully on page 2.

The Dean of the School of Dentistry holds ultimate authority and responsibility for the use of funds. The grant is administered through the Office of the Research with the advice of the Research Advisory Committee of the School of Dentistry.

APPLICATION PROCESS

Deadlines

Depending on the availability of funds, there may be up to two calls per academic year, one in the fall and one in the spring. We anticipate that the next application deadline will be June 1, 2019.

Applications for emergency allocations will be received and considered at times other than those stated above. However, criteria applied will be unusually stringent since there will be no opportunity to consider these applications in relation to other funding requests.

Submission

Email application materials to dentres@uw.edu, no later than 5:00 p.m. on Thursday, November 1, 2018. Receipt of materials will be acknowledged within one business day. Please contact the School of Dentistry Office of Research at 543-5599 or at dentres@uw.edu with application questions.

Instructions for filling out the application form should be adhered to carefully so that the Research Advisory Committee will have all the information needed to evaluate the proposal and make a recommendation. The Research Advisory Committee will evaluate the applications following procedures similar to those used by study sections of the NIH. Recommendations will be transmitted through the Chair of the Research Advisory Committee to the Dean for final decisions.

LEVELS OF AWARD

The Research Advisory Committee has not established a maximum award. However, it is recognized that, given the amount of funding available and the uses to which these funds may be put, amounts greater than \$5,000 per award are unusual. In order to best conserve resources and serve the greatest number of faculty, all budget items require careful and detailed justification.

FUNDING PRIORITIES

Only School of Dentistry faculty may serve as Principal Investigators on Morell Research Fund grants. However, collaboration of graduate students and postdoctoral fellows with faculty is encouraged. Research projects will be judged on the basis of scientific merit and adherence to University policies regarding research. Highest priority will be given to support of scientifically meritorious innovative projects showing promise of leading to applications for independent funding.

- A. Pilot research.** Small, short-term projects that explore new research ideas, test their validity and seek preliminary findings that may provide the basis for research project grant applications. These include multi-disciplinary collaborations to explore new directions in research.
- B. New investigators.** Initial research support for new investigators, and for investigators newly relocated at the UW, while in the process of applying for longer term funding.
- C. Emerging opportunities.** Unexpected requirements and opportunities for projects supported by other funding mechanisms.
- D. Interim support during temporary lapses in funding.** Typically, such support would be sought when a competing renewal application has been unsuccessful, but appears likely to receive future funding if appropriately modified. The intent of providing limited funds is to continue minimal project support to permit the Investigator to submit a revised application responsive to identified criticisms.

Applications for this type of support should be presented on the standard application form. The Research Plan section of the application should carefully describe the activities to be undertaken during the interim period and indicate the Investigator's plans for future funding from other sources. In addition, the applicant should submit the following information:

1. Certification that all departmental and other sources of funds have been explored and a listing of funds available from these sources. This includes plans to request a no-cost extension of the grant if this is feasible. Generally, interim funding applications that show significant cost sharing either from departmental or other sources will be given more favorable consideration.
2. One reference copy of the competing renewal or other application that was denied continued funding.
3. Copies of the study section critique indicating reviewer comments, recommendations for approval and funding, and priority score.
4. The most recent Budget Summary report from UW's MyFinancial.desktop, which shows fund balances for the grant budget.
5. Any other evidence available that addresses the probability that funding will be resumed or can be obtained in the future.

Except in most unusual circumstances, applicants for interim funding should anticipate support for no longer than six months or for more than \$5,000 from this fund.

- E. Repair or replacement of research equipment.** Information as to the repairs required with complete price quotes or specific information as to the equipment to be replaced, with complete price quotes, should be included and justified in the budget.

Funding for replacement or repair of equipment should be sought from all other sources, with this fund being considered a source of last resort.

NON-ALLOWABLE USES OF FUNDS

A. Direct Costs

1. Alterations and renovations

Alterations and renovations of research facilities may not be charged to the grant.

2. Cost overruns

Funds may not be used to absorb cost overruns previously incurred by other projects or activities.

3. Planning activity

Broad institutional planning activity is not considered to be directly related to the conduct of research and therefore may not be charged to the Morell Research Fund. Only those types of planning activities that are an integral part of the research project itself may be funded.

4. Salaries

Salaries or wages, unless directly related to the proposed biomedical or health-related research, are not allowable. Only under exceptional circumstances will support for salaries for faculty and scientists of equivalent rank be permitted.

5. Travel

Use of funds for travel expenses is not allowed unless the travel is directly and solely related to the conduct of health-related research as described in the application. Explain the nature of the travel expenses and their relation to the project. Identify individuals for whom travel funds are requested. Conference travel is not allowed.

B. Facilities and Administrative Costs

No costs normally treated as a facilities and administrative cost may be charged to the Morell Research Fund. No award for facilities and administrative costs will be provided by the fund.

REPORTING REQUIREMENTS

Within three months after the close of an award a final report is required. This report should be limited to two pages and should include the following:

- The work accomplished;
- The impact of the award;
- Further funding or proposals that have resulted from this work;
- Any publications that have resulted or are expected. Funding from the Morell Dentistry Research Fund should be acknowledged in publications.

Please send the final report to the School of Dentistry Office of Research, Box 357480.

Awardees who do not submit a final report in a timely manner or who do not follow through with a grant application as described in the application, will not be eligible for new support for five years.