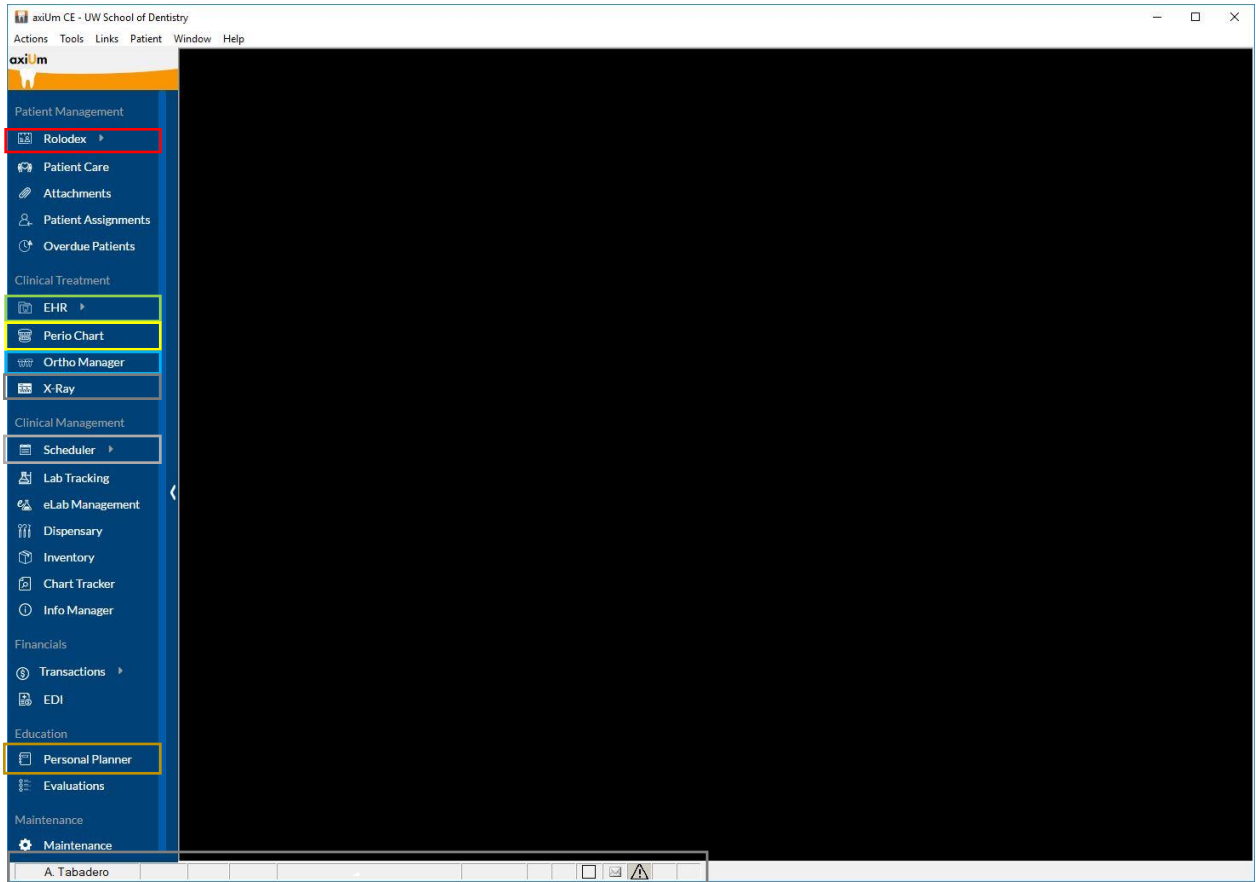


axiUm: Intro to axiUm

This written document will walk you through the basic modules you will be using within axiUm. A summary of each module will be given with external documentation that will expand on each module more in depth.

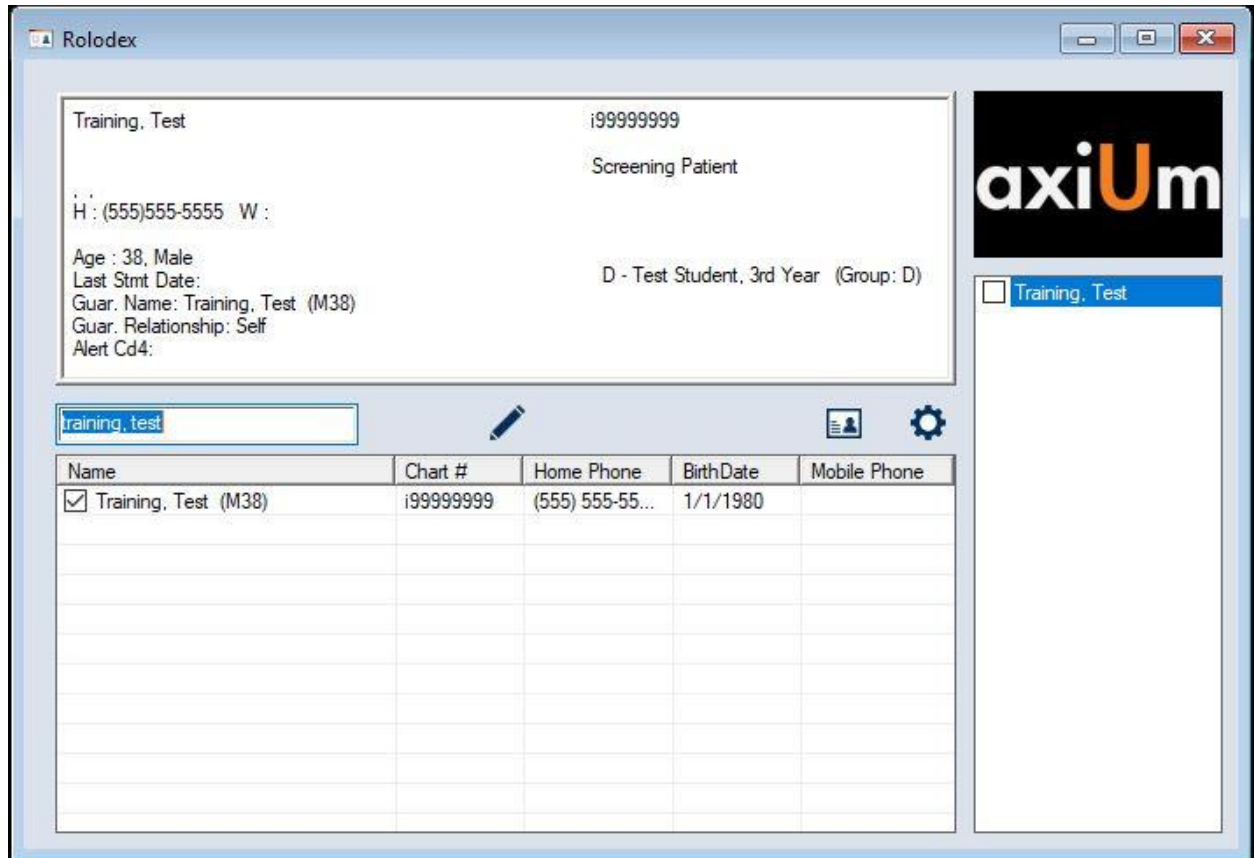
axiUm Main Window



This is the main axiUm window. On the left-hand side is the module bar with a status bar at the bottom. You will be mainly using the following (in order of appearance):

1. Rolodex
2. Scheduler
3. Electronic Health Record
4. Perio Chart
5. Ortho Manager
6. Personal Planner
7. X-Ray
8. Status Bar / Messenger

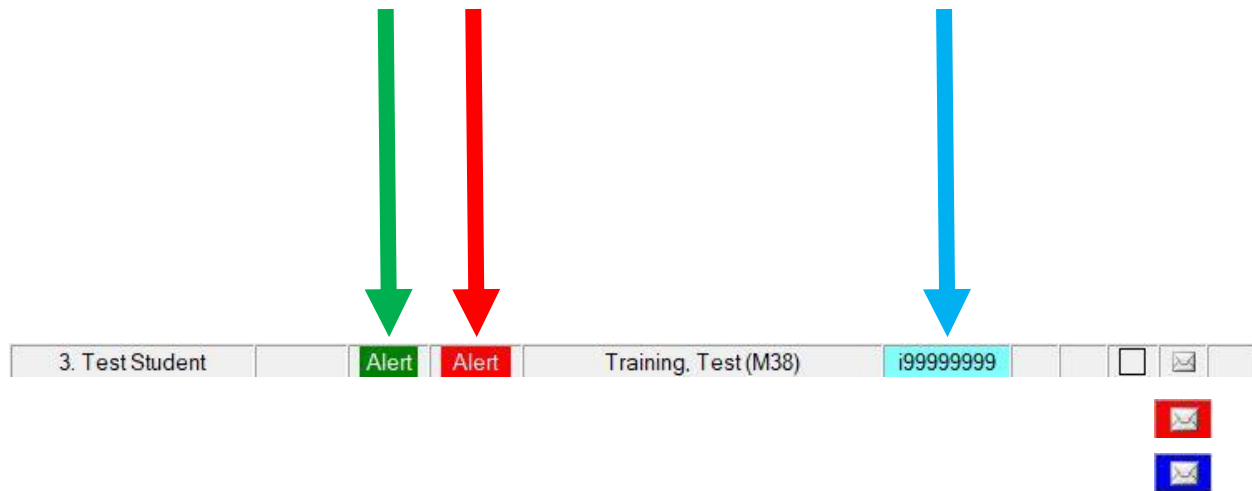
Rolodex and Status Bar



The axiUm Rolodex Module displays the list of patients in alphabetical order by last name. This is where you can find a patient by their name, phone number or other criteria.

When searching by name, enter the last name followed by a comma (,) and then the beginning characters of the first name. Select the "Name" column heading (or press Enter) to get results. You can also search by Chart # and Date of Birth by selecting the appropriate column headings as well.

Rolodex and Status Bar



Once a patient has been selected, the patient's name, age and chart number appear in the Status Bar.

Here, there are status indicators that will alert you if there are any alerts on the patient.

Green ALERT: indicates patient alerts.

Red ALERT: indicates medical alerts.

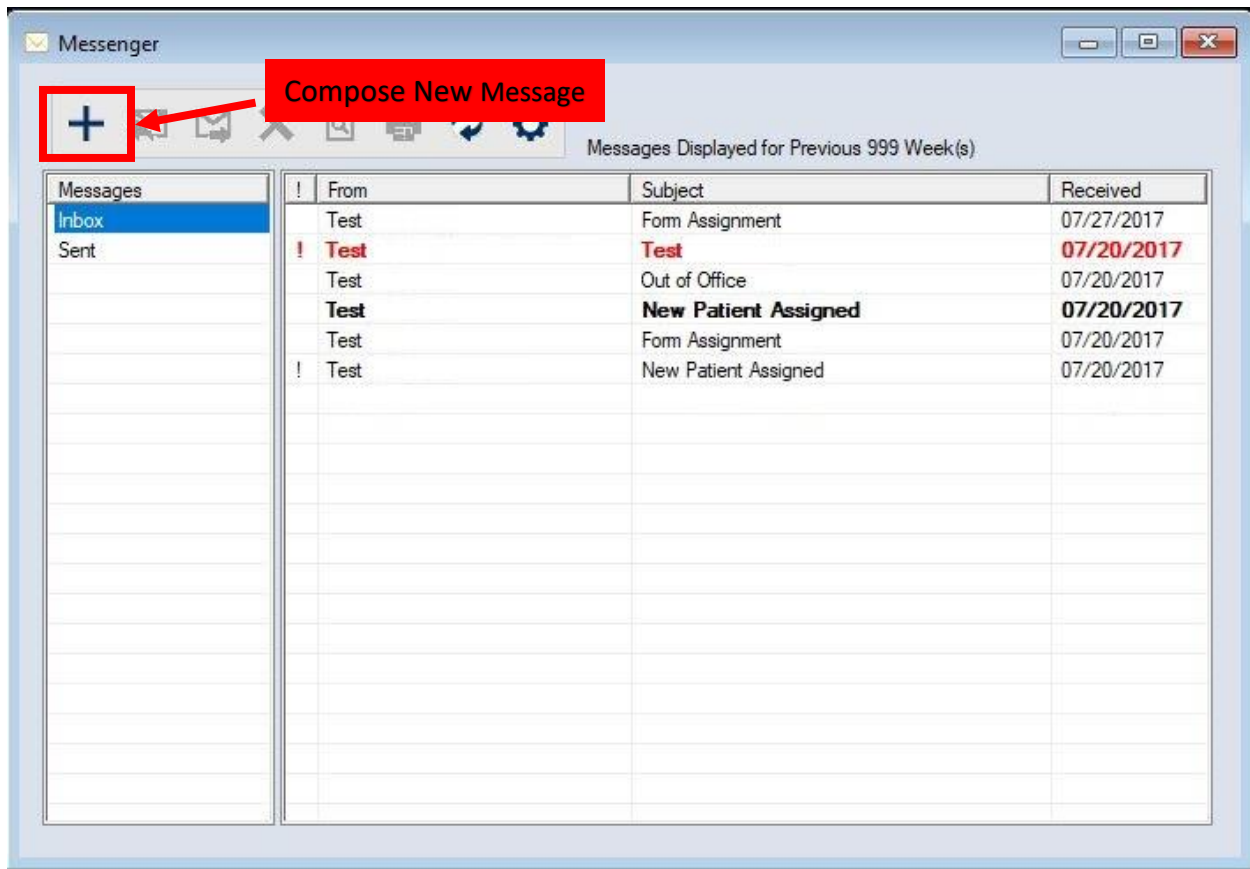
Blue ALERT: indicates chart number has unapproved items.

Messages: Click on the envelope to open Messenger.

Red – urgent message

Blue – unread message

Messenger



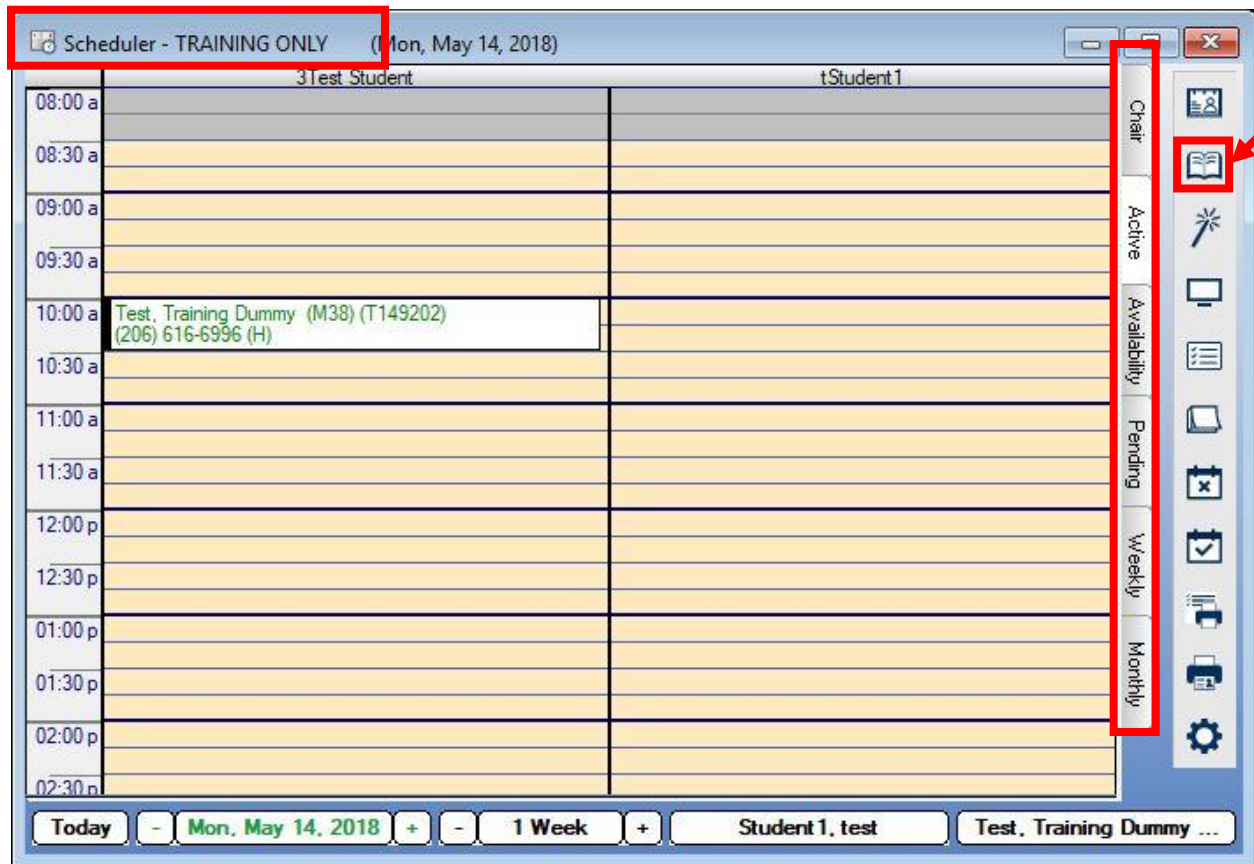
The Messenger is where you can send and receive messages within axiUm.

Any unread messages will be bolded and any urgent, important messages will be highlighted red and have a "!" symbol.

To compose a new message, click on the "+" symbol.



Scheduler



Change
Schedule
Book

The Scheduler is used to view and manage patient appointments.

The columns show each provider's schedule for the selected date and clinic.

The top of the Scheduler will tell you which clinic book you are in.

To view a different schedule book, click on the Book icon and select the schedule you are looking for.

You can also view your schedule via a Weekly or Monthly view by clicking on the respective tab on the side.

Electronic Health Record – EHR

The screenshot displays the EHR interface for a patient named 'Test, Training Dummy (T149202)'. The top section features a dental chart with 32 numbered teeth (1-16 on the top arch, 17-32 on the bottom arch). The chart is currently in a 'Tx History' view, showing a grid of icons for each tooth. Below the chart is a table with columns for 'In Progress', 'Tx History', 'Tx Plans', 'Forms', 'Attachments/Consents', 'Perio', and 'Medications'. The table contains three rows of data:

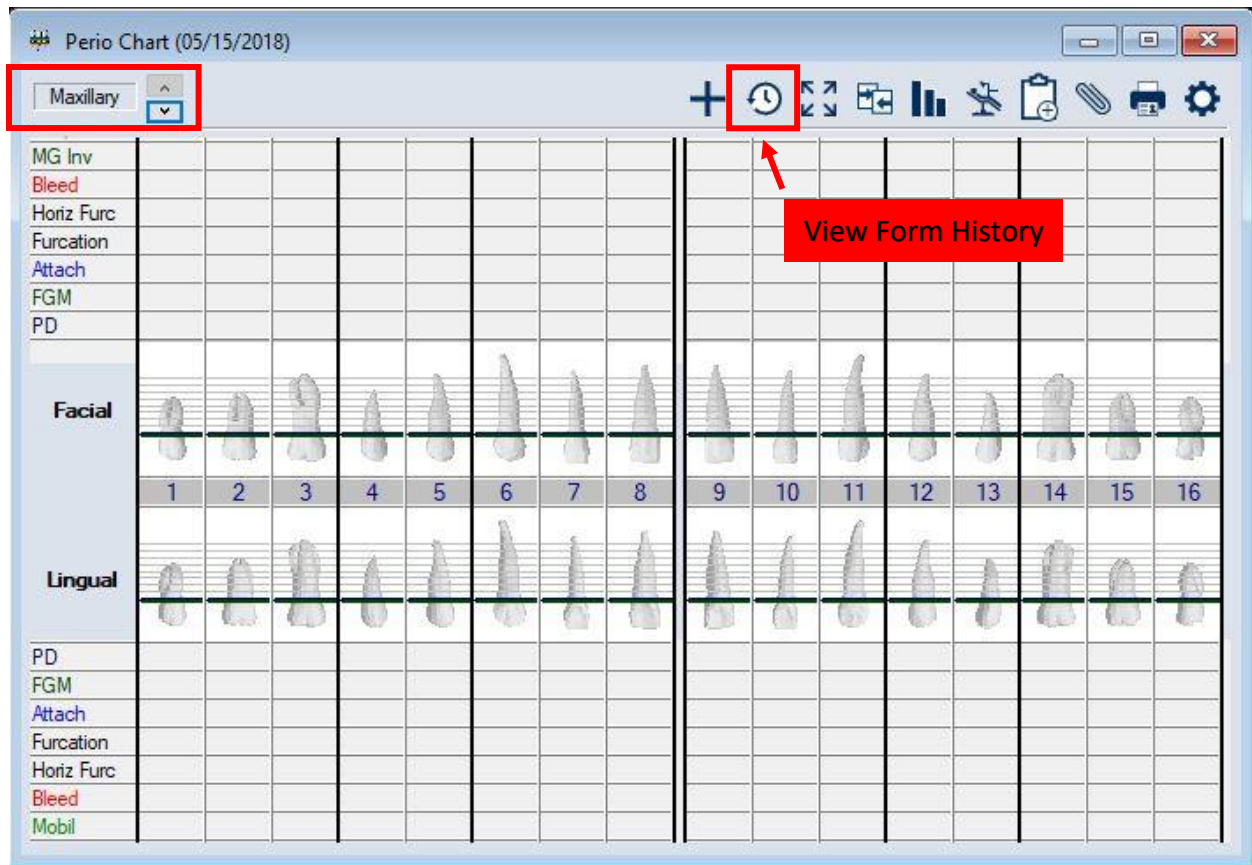
Date	Prov./User	Code	Site	Surf.	Stat	Phase	Assisting	Diagnoses	Appr. User	Description
05/14/18	3. Test St	Appoint			S					10:00 AM in ZzzF
05/01/18	3. Test St	D0210			P	0			H. Faculty	Intraoral-complete
05/02/18	3. Test St	D0120			P	0			H. Faculty	Periodic oral eval

The interface also includes a right-hand sidebar with various icons for navigation and a 'Views' dropdown menu. The 'Views' menu is currently open, showing options such as 'Station View', 'Student', 'Planned', 'In Process', 'Notes', 'Completed', 'Conditions Mater...', 'All Records', 'Appointments', 'Deleted', and 'All Planned Proc...'.

The Electronic Health Record is used to view a patient’s Treatment History, Medical and Dental History, EPR forms, Odontogram, Medical alerts, Patient Attachments, etc. You will be creating Treatment Plans, Prescriptions and adding Treatment Notes from this module as well.

Note: Information stored in this module should be treated with a high level of care. Any entry entered in and approved cannot be deleted or undone. Otherwise, a request to delete any information will need to be made with the Department Administrator, Clinic Manager or Clinic Supervisor where the service/treatment was performed.

Perio Chart



The Perio Chart module is used to track periodontal conditions and exams. The most recent exam is displayed by default but you can access previous exams by selecting the *View Form History* icon.

To start a new perio exam, you can click on the “+” icon and a new window will appear.

You can also switch between the Maxillary and Mandibular view by clicking on the up and down arrows near the top left.

Ortho Manager

Ortho Manager (UW SoD Medical/Dental History) - Test, Training Dummy (T149202)

Form: ADHXCC | 2095685 | 07/12/2016

Facility: _____ Assigned Providers: _____

Patient Set: RETENT | Next Appt.: N/A

Office: **Ortho Treatment History**

Medical Alerts: Food

Form Question	Answer	Date
MEDICAL HISTORY		
PATIENT EVALUATION:		
Blood pressure:		
Pulse:		
Height:	5' 2"	07/12/2016
Weight (lbs):	115	07/12/2016
GENERAL MEDICAL INFORMATION:		
<input type="checkbox"/> Are you now, or have you been in the past year, under the care of a physician?	N	07/12/2016
<input checked="" type="checkbox"/> Have you had any serious illness, operation, or been hospitalized in the past 5 years? If yes, how long ago?	N	07/12/2016
<input checked="" type="checkbox"/> Have you had open heart surgery? If yes, please specify:	N	07/12/2016
<input checked="" type="checkbox"/> Have you had an orthopedic total joint (e.g. hip, knee, elbow, finger) replacement?	N	07/12/2016
ALLERGIES:		
<input checked="" type="checkbox"/> Do you have allergies?	Y	07/12/2016
<input type="checkbox"/> Food	Y	07/12/2016
Specify:	Tree nuts (not peanuts)	07/12/2016
Reaction:	Stomach ache, itching, rash	07/12/2016
ADDITIONAL MEDICAL INFORMATION:		
<input checked="" type="checkbox"/> Have you had an organ transplant? If yes, please specify:	N	07/12/2016

Use Ortho Manager to view Ortho specific treatment and forms. By default, the most recent modified form displays. Select the *Ortho Treatment History* icon to view and add Ortho specific treatment.

Date	Prov./User	Code	Stat	Sublocal	Assisting	Diagnoses	Appr. User	Description	Site
07/06/15	Test	D8998	V				Test	Ortho Visit P	All
02/01/16	Test	D8998	V			Test	Test	Ortho Visit P	From
07/07/16	Test	D0160F	C				Test	Ortho Screening	To
07/07/16	Test	D8998	V				Test	Ortho Visit P	Views
07/07/16	Test	UW078	C				Test	Interim Ortho Vi	Station View
09/19/16	Test	D8998	V				Test	Ortho Visit P	All Records
09/19/16	Test	UW078	C				Test	Interim Ortho Vi	Ortho View
11/08/16	Test	D0330R	C				Test	Radiology Repx	Appointments
11/08/16	Test	D0340R	C				Test	Radiology Repx	Deleted
01/04/17	Test	D8998	V				Test	Ortho Visit P	All Planned Procedu...
05/01/17	Test	D8998	V				Test	Ortho Visit P	In-Process Procedures
05/23/17	Test	D8998	V				Test	Ortho Visit P	Planned & In-Process
05/30/17	Test	D8998	V				Test	Ortho Visit P	Completed Procedures
05/30/17	Test	D8998	V				Test	Ortho Visit P	Notes Only
06/05/17	Test	D8080D	C				Test	Comp Ortho Tx	All Records-2
06/05/17	Test	D8998	V				Test	Ortho Visit P	Deleted Records
07/10/17	Test	D8998	V				Test	Ortho Visit P	
08/07/17	Test	D8998	V				Test	Ortho Visit P	
08/07/17	Test	UW078	C				Test	Interim Ortho Vi	
08/09/17	Test	D8998	V				Test	Ortho Visit P	
08/18/17	Test	D8998	V				Test	Ortho Visit P	
08/28/17	Test	D8998	V				Test	Ortho Visit P	
10/02/17	Test	D8998	V				Test	Ortho Visit P	
10/02/17	Test	UW078	C				Test	Interim Ortho Vi	
11/06/17	Test	D8998	V				Test	Ortho Visit P	
11/07/17	Test	UW078	C				Test	Interim Ortho Vi	
12/11/17	Test	D8998	V				Test	Ortho Visit P	
01/05/18	Test	D8998	V				Test	Ortho Visit P	
02/05/18	Test	D8998	V				Test	Ortho Visit P	
03/05/18	Test	D8998	V				Test	Ortho Visit P	
03/31/18	Test	D8080E	C				Test	Comp Ortho Tx	
04/02/18	Test	D8998	V				Test	Ortho Visit P	
04/10/18	Test	D8998	V				Test	Ortho Visit P	
09/17/18	P. Recall	Appoint	S					1:00 PM in Ped	

Personal Planner

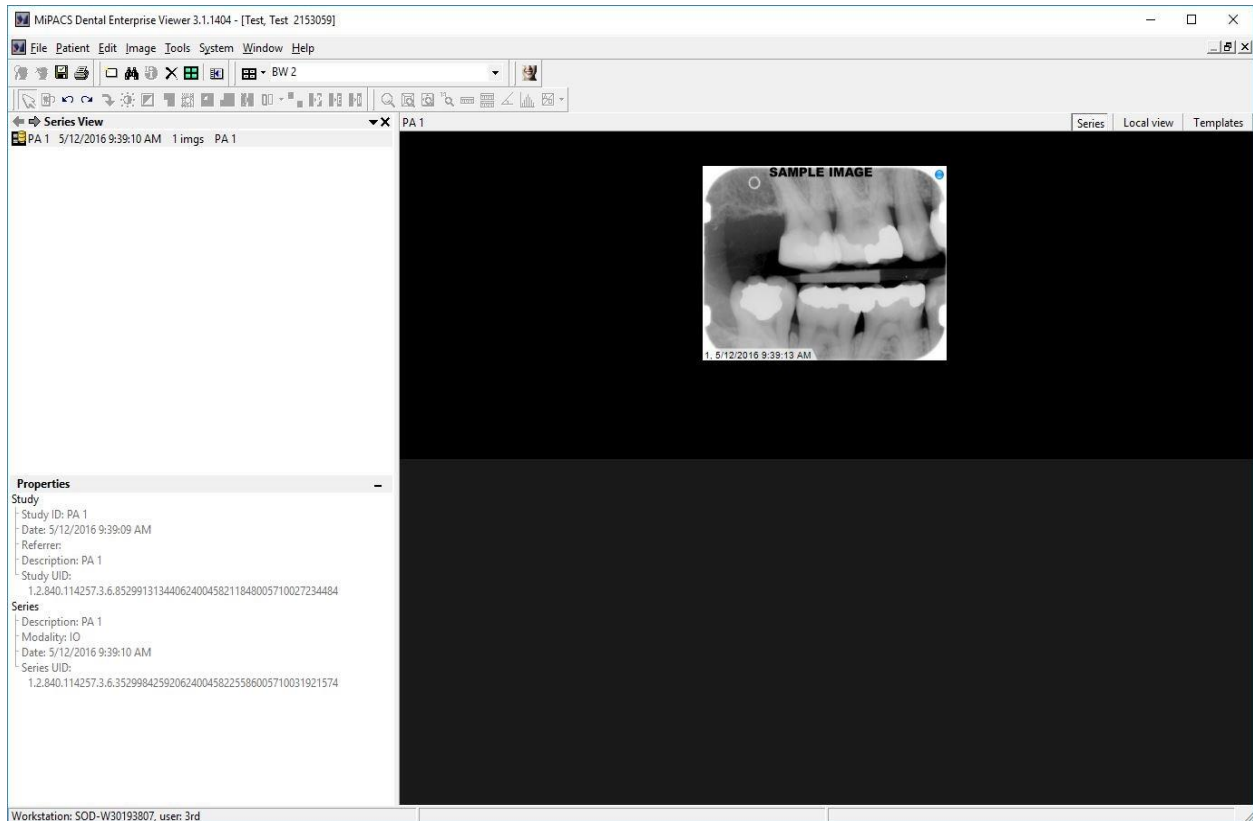
Type	Date	Pt Chart	Pt Name	Code	Site	Surf.	Description	S	Discipline
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Use the Personal Planner to view your unapproved items, patient appointments, assigned forms, etc.

By default the list is empty. You will need to modify the date range (if necessary) then select the magnifying glass to view the results.

This is the initial module that loads when you login every time into Axiom.

X-Ray (MiPACS)



When you have a patient selected, clicking the X-Ray button will open up MiPACS, the School's main dental imaging program that stores a patient's radiographs.

In MiPACS, you can view and capture radiographs of the patient. MiPACS will open in a separate window and will load up a list of radiographs to view on the left hand side. Click on any series to view them.

Once you are finished in MiPACS, exit the window and you will be taken back to axiUm.

Recap

Rolodex and Status Bar – Used to look up a patient and see any alerts for patient

Messenger – Used to send and receive messages in axiUm

Scheduler – Used to look up schedule for appointments

Electronic Health Record (EHR) – Used to view a patient's treatment history, plans and other health information

Perio Chart – Used to view/create Perio exams

Ortho Manager – Used to view Ortho specific treatments and forms

Personal Planner – Used to run reports on any unapproved items, appointments, assigned patients, etc

X-Ray – Used to view/capture patient's radiographs.

Questions?

If you have any questions, concerns or need assistance with using axiUm, please feel free to contact us at:

E-mail: sodit@uw.edu

Phone: 206-616-3591

Website: support.dental.uw.edu