



# Emergency Preparedness Quick Reference

**W** SCHOOL OF DENTISTRY  
UNIVERSITY of WASHINGTON

**Main Campus:**  
1959 NE Pacific Street  
Seattle, WA 98195

**Center for Pediatric Dentistry Campus:**  
6222 NE 74th Street  
Seattle, WA 98115

## Exposures:

- **STOP** work immediately.
- **EYES:** Immediately wash eyes at eye wash station for *15 minutes* while holding eyelids open.
- **SKIN:** Scrub exposed area thoroughly with warm soapy water for 15 minutes.
- **NOTIFY** Exposure Hotline:

Between 8:00am—5:00pm: **CALL** Exposure Hotline at **206-351-2268**.

After 5:00pm: **GO** directly to UWMC Emergency Room.

CPD Employees: Contact your Clinic Supervisor and attending faculty member, then call the Exposure/Incident Hotline at **206-351-2268**.

- **REPORT** incident within 24 hours.

If injured person is a patient or a visitor:

<https://dental.washington.edu/health-and-safety/>

Exposures

- Use first aid kit if necessary.
- First aid kits are available in all clinics and labs.
- Contact your personal health care provider OR if necessary, go to UWMC Emergency Room (normal fees will apply).
- Students may contact Hall Health - 206-685-1011.
- Notify supervisor/instructor/clinic manager.



- Report incident **within 24 hours**:

If injured person is a patient or a visitor:

<https://dental.washington.edu/health-and-safety/>

If injured person is a student, staff, or faculty:

<https://oars.ehs.washington.edu/Oars/LoginUWashington>

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# Non-Life Threatening



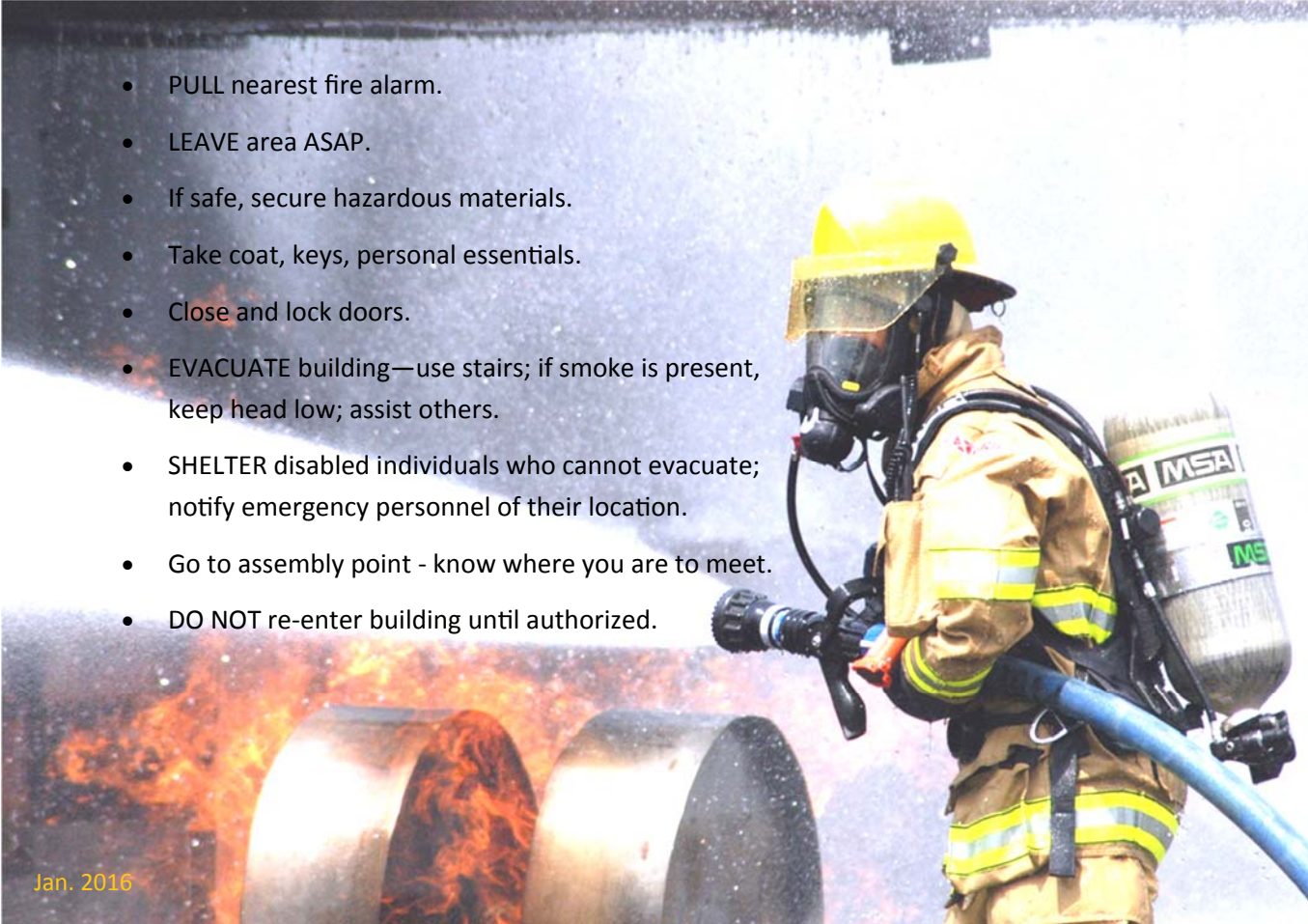
- Locate a light (phone/flashlight).
- Turn off/unplug computers and sensitive equipment.
- Identify procedures for stabilizing patients or dismissing.
- If leaving the area, let others know.
- Consider ventilation if continuing to work.
- Listen to KOMO 1000AM or call 206-897-4636 for information during prolonged outage.

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# Power Outages



- PULL nearest fire alarm.
- LEAVE area ASAP.
- If safe, secure hazardous materials.
- Take coat, keys, personal essentials.
- Close and lock doors.
- EVACUATE building—use stairs; if smoke is present, keep head low; assist others.
- SHELTER disabled individuals who cannot evacuate; notify emergency personnel of their location.
- Go to assembly point - know where you are to meet.
- DO NOT re-enter building until authorized.



# Fire

- Drop, cover, hold under desk (not doorway).
- Check for injuries and assist others.
- Secure hazardous materials/equipment.
- Take coat, keys, essential personal belongings if safe to do so.
- Evacuate building - use stairs.
- Watch for hazards/falling objects; expect aftershocks.
- Go to *predetermined* assembly point - know where your work group has agreed to meet.
- Notify emergency personnel if anyone is trapped inside.
- Do not leave campus without notifying co-workers.
- DO NOT re-enter building until authorized.



# Earthquake

## Do not confront person!

- Urgent and imminent threats: Call 9-1-1
- Have predetermined 'code word'.
- Have an escape route.
- Potential or suspected threats:  
Call 206-685-SAFE (7233) for consultation.
- Report incident to your supervisor.

*Violent or threatening behavior can include: physical acts, oral or written statements, harassing email messages, harassing telephone calls, threatening gestures or behaviors such as stalking.*

### Prohibited Behaviors are:

- ⇒ Threatening violence
- ⇒ Violence
- ⇒ Harassing or intimidating others
- ⇒ Interfering with an individual's legal rights of movement or expression
- ⇒ Disrupting the workplace, academic environment or the ability to provide service to the public.

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## SOD Equipment Locations

Medical emergency equipment in dispensaries:

- **Blood Pressure Cuffs:**  
All sizes: D2/D3, OS, AGD, DECOD, Endo, DUCC and Oral Medicine.  
One size: Ortho, Grad Pros
- **O2 Tanks:** outside of dispensaries
- **AED:** Faculty Practice, D165, AGD, D2, D3, DECOD, DUCC/OM, Endo, Grad Pros, Ortho, OMFS
- **Wheel Chairs:** DECOD (B323), OS (B350), DUCC (B229), AGD (D258), Grad Perio (B403) and Patient Registration (B307)



*Make sure you know where the land lines are located in each clinic you work!*



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- UW Police Department  
Non-emergency: 206-685-8973
- Seattle Fire Department, Station 34  
General Information: 206-386-1400
- Facilities Services (i.e. gas leak, heat, water, vents, elevators, lights, suction): For *non-emergencies* call 206-543-3010  
For *emergencies*, call 24/7 hotline at 206-685-1411
- Custodial Services (i.e. trash pickup, non-hazardous spills, restroom supplies): 206-685-1500
- Environmental Health & Safety (chemical spills):  
206-543-7262. Advice: 206-543-0467. Emergency: 911
- Employee Health: 206-685-1026
- UW CareLink: 1-866-598-3978 or online at:  
<https://uwashington.personaladvantage.com> (use UW as the organizational code to log in)
- Crisis Clinic: 1-866-427-4747
- Lost and Found (Health Sciences): 206-685-0143



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